

Emergency Drill Schedule
SCHOOL DISTRICT CITY OF HAMTRAMCK

Holbrook Elementary School
 Name of School

2016-2017
 School Year

Fire Drill Schedule

Note: Three (3) must be conducted by December 1st. Two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Evacuation Time
1	09/20/16	9/21/16	9:45a	9/21/16	1:34.57
2	10/04/16	10/7/16	11:50a (L)	10/7/16	1:48.73
3	10/19/16	11/7/16	1:50p	11/7/16	1:57.25
4	03/17/17	_____	2:30p	03/17/16	2:04.06
5	04/26/17	_____	8:40a		

Tornado Drill Schedule

Note: One (1) of the two tornado drills must be conducted during the month of March.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time
1	01/05/17	01/12/17	10:15a	01/12/17	
2	03/07/17	_____	8:40a	03/07/17	

Lock-Down Drill Schedule

Note: One (1) by December 1; (1) after January 1; (1) during lunch or recess when a significant number of students are gathered outside the classroom.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time
1	11/16/16	_____	8:45a	11/16/16	
2	01/23/17	_____	12:00p (L)	1/23/17	
3	04/18/17	_____	11:00a (L)	4/18/17	

of completed drills: 10 Total (5 Fire Drills, 2 Tornado Drills, 3 Lock-Down Drills)

Myron Miller
 Individual in charge of drill

 Building Principal signature
 (Original with signature on file in Supt. Office)