

3201 Roosevelt  
Hamtramck, Michigan 48212  
(313) 872-9270

**TO MEMBERS OF THE BOARD OF EDUCATION**

Suggested Regular Meeting Agenda

Wednesday, September 14, 2016 at 6:30 p.m. at the  
Administration Building

3201 Roosevelt, Hamtramck, MI 48212

- I. Call meeting to order, pledge of allegiance and roll call
- II. Acceptance of Agenda (Page 2)
- III. Audience Participation (Page 3)
- IV. Correspondence (Page 3)
- V. Board Member Discussion (Page 3)
- VI. Consent Agenda (Page 4)
- VII. Information (Page 6)
- VIII. Old Business (Page 6)
- IX. Action Items (Page 7)
- X. Audience Participation (Page 14)
- XI. Discussion of District Goals (Page 14)
- XII. Adjournment (Page 15)

Thomas Niczay  
Superintendent of Schools

Enclosures

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting."*

**Agenda Item I – Call to Order**

Call to Order –

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_

Pledge of Allegiance

Roll Call of Members

Magdalena Srodek

Evan Major

Hedy Shulgon

Dennis Lukas

Ataur Khan

Jackie Starr

Salah Hadwan

**Agenda Item II - Acceptance of Agenda**

RESOLUTION NUMBER 1– ACCEPTANCE OF AGENDA

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education accepts and approves the Agenda with any additions or deletions.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

**Agenda Item III – Audience Participation**

**Agenda Item IV – Correspondence**

Letter from Shama Khan dated August 8, 2016

Letter from Runa Chowdhury dated August 17, 2016

Letter from Rachelle Warren dated August 18, 2016

Letter from Laurie Kroon dated August 31, 2016

Letter from Maleka Rashid dated September 1, 2016

Letter from Design Build dated September 7, 2016

**Agenda Item V – Board Member Discussion**

*District Goals to be discussed at the end of Regular Business*

**Agenda Item VI – Consent Agenda**

RESOLUTION NUMBER 2 – APPROVAL OF CONSENT AGENDA ITEMS

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following items under the Consent Agenda:

- a. Approval of Minutes from:
  - 1. Regular Meeting Minutes from August 10, 2016
  - 2. Special Meeting Minutes from August 24, 2016
- b. Acceptance of Resignation – Resignation of **Maleka Rashid**, Math Teacher at Holbrook Elementary School, effective September 16, 2016.
- c. Acceptance of Resignation – Resignation of **Rachelle Warren**, Adult Education Teacher, effective at the end of the 2015-2016 school year.
- d. Acceptance of Resignation – Resignation of **Runa Chowdhury**, Title I Paraprofessional at Dickinson West Elementary, effective August 17, 2016.
- e. Acceptance of Resignation – Resignation of **Shama Khan**, Paraprofessional at Dickinson East Elementary, effective August 8, 2016.
- f. Termination of Employment – Termination of **Ladje Marashi**, Lunch Aide at Early Childhood Elementary, effective at the end of the 2015-2016 school year.
- g. Approval of Employment – Employment of **Donia Saleh**, resident of Hamtramck as an ELL Paraprofessional at Holbrook Elementary School, \$12.00 per hour, maximum of 27.5 hours per week, effective September 19, 2016 - pending completion of all necessary paperwork.
- h. Approval of Employment – Employment of **Sabbah Abdulrab**, resident of Hamtramck, as an ELL Paraprofessional at Holbrook Elementary School, \$12.00 per hour, maximum of 27.5 hours per week, effective September 19, 2016 - pending completion of all necessary paperwork.
- i. Approval of Purchase – Approval of payment in the amount of \$25,660.80 to **Netech Corporation Presidio Infrastructure Solutions** for the purchase of 66 Dell Chromebooks with Licenses for Dickinson West Elementary. Funding through Title I.

- j. Approval of Purchase – Approval of payment in the amount of \$68,900.00 to **Schoolcraft College** for HOPE for Education Professional Development. Funding through Title I.
  
- k. Approval of Purchase – Approval of payment in the amount of \$21,604.00 to **Benchmark Education** for the purchase of English Explorers Sets. Funding through Immigrant Funds.
  
- l. Approval of Purchase – Approval of payment in the amount of \$69,300.00 to **TPR Education, LLC d/b/a The Princeton Review** for the purchase of SAT classes for Hamtramck High School students. Funding through General Fund.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_  
Abstain \_\_\_\_\_

**Agenda Item VII – Information/Action**

*Reports by the Superintendent of Schools:*

Way to Go Certificates – Mr. Niczay

Board of Ed Candidates – Mr. Niczay

Enrollment Numbers Update – Ms. St. Germaine

CAP Program – Mr. Constant & Dr. Konrad

**Agenda Item VIII – Old Business**

**Agenda Item IX – Action Items**

General Fund  
Board Report  
September 14, 2016

Attached hereto is a listing of invoices and checks now due for supplies, materials, equipment or services delivered or rendered to the School District. These invoices and checks represent purchases made or services ordered upon approved resolutions of the Board of Education for the current fiscal year. Where required or when possible, competitive prices have been obtained prior to placing orders, and where quality specifications permitted, purchases were made or services obtained at the lowest price quoted.

Invoices examined and recommended for approval by the Board of Education.

Thomas Niczay  
Superintendent of Schools

RESOLUTION NUMBER 3 - APPROVAL OF INVOICES AND CHECK REGISTER

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Check Register for the period August 11, 2016 through September 14, 2016 as enclosed, be approved.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 4 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the employment of **Martin Kirby** as the Athletic Director for Hamtramck Public Schools, annual salary of \$40,000 (pro-rated for time worked) effective September 8, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 5 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the employment of **Jaleelah Ahmed**, as the ELL Director for Hamtramck Public Schools, annual salary of \$91,007.50 (pro-rated for time worked) effective August 29, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_



RESOLUTION NUMBER 6 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does here approve the employment of **Brooke Horzelski-Jones** as a Kindergarten Teacher at Dickinson East Elementary School, step 2 for a Master’s Degree, effective August 29, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 7 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the employment of **Lisa Sinnett** as a Spanish Teacher at Hamtramck High School, step 2 for a Masters Degree, effective August 29, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 8 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the employment of **Catherine Voss** as a Second Grade Teacher at Dickinson East Elementary School, step 2 for a Masters Degree, effective August 29, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 9 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the employment of **Jill Larkins** as a Title I Reading Specialist at Holbrook Elementary School, step 2 for a Masters Degree, effective August 29, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 10 - APPROVAL OF EMPLOYMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the employment of **Richard Wawrzynski** as the Director of Building & Grounds/Transportation, step 2 of the HAA Contract, effective September 15, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 11 - APPROVAL OF CONFERENCE ATTENDANCE

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the request of Jean St. Germaine to attend the **Michigan Pupil Accounting and Attendance Association Annual Fall Conference** to be held in Boyne, MI September 18-21, 2016. Funding through Pupil Services.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 12 - APPROVAL OF CONFERENCE ATTENDANCE

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the request of Stefan Pitcoff to attend the **Michigan Association of State and Federal Program Specialists Fall Institute** to be held in Acme, MI October 5-7, 2016. Funding through Title I.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 13- APPROVAL OF CONFERENCE ATTENDANCE

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the request of Jaleelah Ahmed to attend the **2016 Special Populations Conference** to be held in East Lansing, MI September 19-20, 2016. Funding through Title III.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 14 - APPROVAL OF CONFERENCE ATTENDANCE

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the request of Jaleelah Ahmed to attend the **2016 WIDA Conference** to be held in Philadelphia, PA October 12-15, 2016. Funding through Title III.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 15 - APPROVAL OF SCHOOL CALENDAR FOR 2017 AND 2018

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the addition to the school calendar for the years 2017-2018 and 2018-2019 as presented.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 16 - APPOINTMENT OF MASB DELEGATES

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby appoint \_\_\_\_\_ as a Delegate to the Michigan Association of School Boards Delegate Assembly and \_\_\_\_\_ as an Alternate.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

**Agenda Item X – Audience Participation**

**Agenda Item XI – District Goals**

Continued Discussion of District Goals

**Agenda Item XII – Adjournment**

RESOLUTION NUMBER 17 – MEETING ADJOURNMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Regular Meeting be adjourned. (\_\_\_\_\_ p.m.)

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

Meeting of the Board of Education:

**ENCLOSURES**

- Minutes of the following meetings:
  - Regular Meeting Minutes from August 10, 2016
  - Special Meeting Minutes from August 24, 2016
- Financial Reports for the month of August
  - Dickinson East Elementary
  - Holbrook Elementary
- Calendars for the month of September
  - Early Childhood Elementary
  - Dickinson East Elementary
  - Dickinson West Elementary
  - Holbrook Elementary
  - Horizon High School
- HOPE Program Newsletter
- Legal Invoice from Dickinson Wright dated August 5, 2016
- Status Reports from Administrators