

**MINUTES OF THE REGULAR MEETING
HELD ON THURSDAY, DECEMBER 10, 2015**

The Regular Meeting of the Board of Education of the School District of the City of Hamtramck, Wayne County, Michigan, was held on Thursday, December 10, 2015 at 6:30 p.m. at the Administration Building, 3201 Roosevelt St., Hamtramck, MI 48212.

The meeting was called to order by President Srodek at 6:34 p.m.

Present: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Absent: Member Khan

ACCEPTANCE OF AGENDA

Motion by Member Shulgon
Seconded by Member Lukas

RESOLVED, that the Board of Education accepts and approves the Agenda, with any additions and deletions.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

AUDIENCE PARTICIPATION

N/A

CORRESPONDENCE

(All letters of correspondence were read by Ms. Shulgon)

Letter from Nancy Erickson dated November 11, 2015

Letter from Phyllis Gaddis

Letter from Franco Gonzalez dated November 20, 2015

Letter from Jelecko Whitaker

Added: Letter from Susan Knapp

Added: Letter from Shannon Macleod

BOARD MEMBER DISCUSSION

Mr. Major made a few comments regarding the Self-evaluation tool that was given to Board Members. He also shared a few ideas regarding changes to the Board Agenda and Board Meetings.

Ms. Srodek extended well wishes for the Holidays to everyone.

CONSENT AGENDA

Motion by Member Shulgon
Seconded by Member Lukas

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following items under the Consent Agenda:

- a. Approval of Minutes from:
 1. Regular Meeting Minutes from November 11, 2015
 2. Special Meeting Minutes from November 17, 2015
 3. Special Meeting Minutes from November 19, 2015
- b. Approval of Employment – Employment of **Samira Zindani**, resident of Detroit, as a Paraprofessional at Dickinson East Elementary, \$11.00 per hour, maximum of 28 hours per week, effective December 14, 2015.
- c. Acceptance of Retirement – Retirement of **Nancy Erickson**, Librarian for Hamtramck Public Schools, effective December 31, 2015.
- d. Acceptance of Resignation – Resignation of **Phyllis Gaddis**, Tutor for the HOPE Program, effective November 13, 2015.
- e. Acceptance of Resignation – Resignation of **Franco Gonzalez**, teacher at Horizon High School, effective November 23, 2015.
- f. Acceptance of Resignation – Resignation of **Jelecko Whitaker**, Weight Room Attendance for the Recreation Department, effective January 15, 2016.
- g. Acceptance of Resignation – Resignation of **Shannon Macleod**, Title I/Curriculum Secretary, effective January 1, 2016.
- h. Approval of Leave – Approval of Study Leave for **Susan Knapp**, teacher at Dickinson East Elementary, effective January 8, 2016 through April 18, 2016.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

INFORMATION/ACTION ITEMS

Reports by Superintendent:

Introduction of Curriculum Specialists – Laura Lisiscki and Sharon Streaan

Mr. Niczay introduced Laura Lisiscki, Elementary Curriculum Specialist and Sharon Streaan, Secondary Curriculum Specialist. They will be working in the District for the next six months to help coordinate the curriculum and facilitate the adoption of a common curriculum district wide.

Lead Testing – Wayne Satterfield

Mr. Satterfield gave a presentation regarding the water testing that was conducted recently in the District. All buildings are lead free and water samples were fine. Two buildings had higher iron levels and water systems are being installed which should help with that issue.

Board Committees 2016 – Thomas Niczay

Mr. Niczay addressed the Board Committees and proposed some changes that should be considered for the upcoming year.

OLD BUSINESS

N/A

ACTION ITEMS

General Fund
Board Report
December 10, 2015

Attached hereto is a listing of invoices and checks now due for supplies, materials, equipment or services delivered or rendered to the School District. These invoices and checks represent purchases made or services ordered upon approved resolutions of the Board of Education for the current fiscal year. Where required or when possible, competitive prices have been obtained prior to placing orders, and where quality specifications permitted, purchases were made or services obtained at the lowest price quoted.

Invoices examined and recommended for approval by the Board of Education.

Thomas Niczay
Superintendent of Schools

APPROVAL OF INVOICES AND CHECK REGISTER

Motion by Member Starr
Seconded by Member Shulgon

RESOLVED, that the Check Register for the period November 12, 2015 through December 10, 2015 as enclosed, be approved.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

APPROVAL OF CHANGES TO HORIZON HIGH SCHOOL CLASS OFFERINGS

Motion by Member Major
Seconded by Member Shulgon

RESOLVED, that the Board of Education does hereby approve eliminating health class from Horizon High School class offerings and adds an additional math offering, effective second semester of the 2015-2016 school year.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

APPROVAL OF SCHOOLS OF CHOICE

Motion by Member Lukas
Seconded by Member Shulgon

RESOLVED, that the Board of Education does hereby direct Administration to implement Schools of Choice options 105 (within county) and 105 c (contiguous county) for openings in the grades listed below during the second semester of the 2015-2016 school year. Applications will be accepted starting January 4 through January 15, 2016.

- Second grade - 19 seats available
- Seventh grade - 25 seats available
- Eighth grade - 16 seats available

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

APPROVAL OF CHANGES TO FACILITY FEE SCHEDULE

Motion by Member Shulgon
Seconded by Member Starr

RESOLVED, that the Board of Education does hereby approve the changes to the Hamtramck Public Schools Facility Fee Schedule for 2016-2017 as presented.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

SETTING OF DATES FOR JANUARY 2016 BOARD MEETINGS

Motion by Member Lukas
Seconded by Member Shulgon

RESOLVED, that the Board of Education does hereby set the Organizational Meeting for Wednesday, January 13, 2016 at 6:30 p.m. The Regular Meeting will immediately follow the Organizational Meeting on the same date.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

ADOPTION OF POLICY CHANGES/UPDATES

Motion by Member Starr
Seconded by Member Shulgon

RESOLVED, that the Board of Education does hereby adopt the changes to the following Board Policies:

Policy 1662 – Anti-Harassment (Administration)
Policy 3362 – Anti Harassment (Professional Staff)
Policy 4362 – Anti Harassment (Support Staff)

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

APPROVAL OF CONFERENCE ATTENDANCE

Motion by Member Shulgon
Seconded by Member Starr

RESOLVED, that the Board of Education does hereby approve the request of Stefan Pitcoff to attend the **Michigan Association of State and Federal Program Specialists Winter Institute** to be held in Lansing, MI on February 4-5, 2016. Funding through Title I.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

AUDIENCE PARTICIPATION

Mrs. Michelle Cook invited everyone to attend the HFT Holiday Party on February 18th. Tickets are available from building reps and can be purchased at the door.

ADJOURNMENT

Motion by Member Lukas
Seconded by Member Shulgon

RESOLVED, that the Meeting be adjourned.

Ayes: Members Srodek, Major, Shulgon, Lukas, Huda and Starr

Nays: None

Absent: Member Khan

MOTION CARRIED.

The Meeting adjourned at 7:14 p.m.

Respectfully submitted,

Hedy Shulgon, Secretary

Approved:

Magdalena Srodek, President