

3201 Roosevelt  
Hamtramck, Michigan 48212  
(313) 872-9270

**TO MEMBERS OF THE BOARD OF EDUCATION**

Suggested Regular Meeting Agenda

Wednesday, January 13, 2016 at 6:30 p.m. at the  
Administration Building  
3201 Roosevelt, Hamtramck, MI 48212

- I. Call meeting to order, pledge of allegiance and roll call
- II. Acceptance of Agenda (Page 2)
- III. Audience Participation (Page 3)
- IV. Correspondence (Page 3)
- V. Board Member Discussion (Page 3)
- VI. Consent Agenda (Page 4)
- VII. Information (Page 5)
- VIII. Old Business (Page 5)
- IX. Action Items (Page 6)
- X. Audience Participation (Page 10)
- XI. Adjournment (Page 11)

Thomas Niczay  
Superintendent of Schools

Enclosures

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting."*

**Agenda Item I – Call to Order**

Call to Order –

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_

Pledge of Allegiance

Roll Call of Members

Hedy Shulgon

Magdalena Srodek

Evan Major

Mohammad Huda

Ataur Khan

Dennis Lukas

Jackie Starr

**Agenda Item II - Acceptance of Agenda**

RESOLUTION NUMBER 1– ACCEPTANCE OF AGENDA

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education accepts and approves the Agenda with any additions or deletions.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

**Agenda Item III – Audience Participation  
(limited to items on the agenda)**

**Agenda Item IV – Correspondence**

Resolution from WCRESA

Letter from Donia Saleh

Letter from James Weller

Letter from Alla Dukhnytska

Letter from Nick Zimmer

Letter from Sheheli Zaman

**Agenda Item V – Board Member Discussion**

**Agenda Item VI – Consent Agenda**

RESOLUTION NUMBER 2 – APPROVAL OF CONSENT AGENDA ITEMS

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following items under the Consent Agenda:

- a. Approval of Minutes from:
  - 1. Regular Meeting Minutes from December 10, 2015
  - 2. Special Meeting Minutes from December 15, 2015
- b. Approval of Employment – Employment of **David Farver**, resident of Hamtramck, as a Basketball Supervisor for the Recreation Program, \$8.50 per hour, maximum of 27 ½ hours per week, effective January 15, 2016.
- c. Approval of Employment – Employment of **Kathy Lee**, resident of Detroit, as the PM Coordinator for the Recreation Department, \$10.00 per hour, maximum of 27 ½ hours per week, effective January 15, 2016.
- d. Approval of Employment – Employment of **Changamire Parker**, resident of Detroit, as a HOPE Tutor, \$10.00 per hour, maximum of 15 hours per week, effective January 15, 2016.
- e. Acceptance of Resignation – Resignation of **Donia Saleh**, Paraprofessional at Dickinson West Elementary, effective December 16, 2015.
- f. Acceptance of Resignation – Resignation of **James Weller**, Athletic Director for Hamtramck Public Schools, effective January 8, 2016.
- g. Acceptance of Resignation – Resignation of **Alla Dukhnytska**, Special Education Teacher, effective January 4, 2016.
- h. Acceptance of Resignation – Resignation of **Nicholas Zimmer**, Math Teacher at Holbrook Elementary School, effective January 15, 2016.
- i. Acceptance of Resignation – Resignation of **Sheheli Zaman**, Paraprofessional at Dickinson West Elementary, effective January 7, 2016.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

## **Agenda Item VII – Information/Action**

### *Reports by the Superintendent of Schools:*

#### Employee Recognition

John Rostek – HHS  
Arij Al-Washah – Horizon  
Ann Kay – DE  
Vanessa Gray – DW  
Megan Callahan – KMS  
Kathleen Hill – ECE  
Margaret Maniscalco – Special Ed  
Sheila Flowers - Holbrook  
Jackie Miseses – EnviroClean

Comparison of HPS/Non-HPS NWEA Scores – Terry George & Katherine Reith

## **Agenda Item VIII – Old Business**

**Agenda Item IX – Action Items**

General Fund  
Board Report  
January 13, 2016

Attached hereto is a listing of invoices and checks now due for supplies, materials, equipment or services delivered or rendered to the School District. These invoices and checks represent purchases made or services ordered upon approved resolutions of the Board of Education for the current fiscal year. Where required or when possible, competitive prices have been obtained prior to placing orders, and where quality specifications permitted, purchases were made or services obtained at the lowest price quoted.

Invoices examined and recommended for approval by the Board of Education.

Thomas Niczay  
Superintendent of Schools

RESOLUTION NUMBER 3 - APPROVAL OF INVOICES AND CHECK REGISTER

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Check Register for the period December 11, 2015 through January 13, 2016 as enclosed, be approved.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 4 - AUTHORIZATION AND RESTATEMENT OF RETIREMENT PLAN VIA ADOPTION OF VALIC RETIREMENT SERVICES COMPANY RETIREMENT PLAN FOR GOVERNMENTAL EMPLOYEES

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

WHEREAS, Hamtramck Public Schools (hereinafter, the "Employer") previously established the Hamtramck Public Schools 401(a) Special Pay Plan (hereinafter the "Plan") for the exclusive benefit of its employees and their beneficiaries, which Plan was originally effective as of July 1, 2003, and

WHEREAS, the Employer retained the power to amend and/or terminate the Plan; and

WHEREAS, the Employer now desires to amend and restate the Plan by adopting the VALIC Retirement Services Company Retirement Plan for Governmental Employers document, and

NOW THEREFORE, BE IT RESOLVED, that the Employer hereby amends and restates that Plan, effective July 1, 2015, by adopting the document titled "VALIC Retirement Services Company Retirement Plan for Governmental Employers." In the form and substance as the document heretofore presented to the governing body of the Employer; and

RESOLVED FURTHER, that the appropriate representatives of the Employer be, and the same hereby are, authorized and directed to (i) execute the adoption agreement to the VALIC Retirement Services Company Retirement Plan for Governmental Employers document as approved; (ii) execute all other documents and to do all other things as may be necessary or appropriate to make the VALIC Retirement Services Company Retirement Plan for Governmental Employers document effective July 1, 2015, including the execution of any amendments required by the Internal Revenue Service in order to continue and maintain the qualified and exempt status of the Plan; and (iii) execute any other documents required to obtain reliance on advisory letters issued to the VALIC Retirement Services Company Retirement Plan for Governmental Employers by the Internal Revenue Service.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 5 - APPROVAL OF CONFERENCE ATTENDANCE

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Board of Education does hereby approve the request of Karmen Davis and Lisa Dungey to attend the “**Beyond School Hours**” Conference in Dallas, Texas from March 9 – 12, 2016. Expenses will be paid for by the HOPE grant.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

RESOLUTION NUMBER 6 - APPROVAL OF RECREATION MILLAGE RENEWAL AND BALLOT LANGUAGE

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

WHEREAS, the Board of Education of the School District (the "Board of Education") has determined that it is necessary for the School District to continue to levy a millage against all property in the school district for the purpose of providing funds for operating a system of public recreation and playgrounds pursuant to Act No. 156, Public Acts of Michigan, 1917; and

WHEREAS, the Board of Education has determined that it is appropriate to submit the ballot proposition set forth on Exhibit A attached hereto to the electors of the School District at a special election to be held on May 3, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District of the City of Hamtramck as follows:

The proposition substantially in the form set forth on Exhibit A shall be submitted to the electors of the School District at a special election hereby called by the Board of Education to be held in the School District on May 3, 2016.

The Secretary of the Board of Education is hereby directed to do all things necessary to provide for the submission of the aforesaid proposition to the electors of the School District at the special election on May 3, 2016, including, among other things, certifying the ballot wording of the proposition to the School District election coordinator by not later than 4:00 p.m. on Tuesday, February 9, 2016.

All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

**Agenda Item X – Audience Participation**

**Agenda Item XI – Adjournment**

RESOLUTION NUMBER 7 – MEETING ADJOURNMENT

Motion by Member \_\_\_\_\_ Seconded by Member \_\_\_\_\_

RESOLVED, that the Regular Meeting be adjourned. (\_\_\_\_\_ p.m.)

Votes: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Abstain \_\_\_\_\_

Meeting of the Board of Education:

**ENCLOSURES**

- Minutes of the following meetings:
  - Regular Meeting Minutes from December 10, 2015
  - Special Meeting Minutes from December 15, 2015
  
- Financial Reports for the month of December
  - Early Childhood Elementary
  - Dickinson East Elementary
  - Dickinson West Elementary
  
- Calendars for the month of January
  - Early Childhood Elementary
  - Dickinson East Elementary
  - Dickinson West Elementary
  - Holbrook Elementary School
  - Kosciuszko Middle School
  - Hamtramck High School
  - Horizon High School
  
- Legal Invoices from Dickinson Wright dated December 8, 2015.
  
- Status Reports from Administrators